

MINUTES OF BOARD MEETING
Manitowoc Board of Education
January 12, 2016

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 7:00 p.m. Members present were: Ms. Linda Gratz, Ms. Barbara Herrmann, Mr. Dave Longmeyer, Ms. Catherine Shallue, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty. Members Absent: Mr. Dave Nickels, Ms. Karen Rohrer

Board members logged into BoardBook. The meeting began with the Pledge of Allegiance.

A motion was made by Barbara Herrmann, seconded by Linda Gratz, and unanimously carried (5-0) to approve the minutes of the December 8, 2015, regular meeting.

Superintendent Mark Holzman acknowledged and commented on recent City of Manitowoc correspondence and a subsequent meeting regarding distribution of activity booklets.

Riverview Elementary School kindergarten teachers Kelly Handlos, Cindy Schneider, and USSA Childswish representative Nicole Kirsten reported on the "Project Based Learning" experience which focused on "How can we help take care of the earth?" They talked about hands-on learning experiences and how the students' desire to make a difference in the community resulted in the creation and sale of earth day bracelets.

In the absence of Dave Nickels, Chairperson of the Personnel Committee, Human Resources Director Lori Miron reported on the December 8, 2015, meeting. Teacher handbook guidelines were reviewed relating to Post-Employment Benefits for post-employment payout, post-employment requirements, and post-retirement insurance. It was decided that the MPSD would research what other districts are doing in regard to granting post-employment payout and benefits to teachers age 55 to 65, with 15+ years of service, who resign from their regular teaching position mid-year, if they have notified the district in writing no later than October 15 of the school year in which their voluntary separation from the district is requested. The committee approved handbook wording changes:

- to add to the staff wage schedule, "Step increases occur on 7/1 each year. The first step increase is a half-step for staff hired January-June."
- change High School Principal from "Group 2" to "Group 1" and Junior High Principals from "Group 3" to "Group 2" to better align with districts similar to our size.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Linda Gratz, seconded by Dave Longmeyer, and unanimous carried (5-0) to approve voucher #628 totalling \$3,750,260.66 and voucher #631 totalling \$2,410,697.37, for a total of \$6,160,958.03. Mr. Mischler presented the financial report for the month ending December 31, 2015.

Director of Human Resources Lori Miron presented the Personnel Report consisting of two resignations, five retirements, three teacher appointments, four support staff appointments, three lane movements (effective the 1st day of the 2016-17 school year), and four extra-curricular appointments. Motion was made by Linda Gratz, seconded by Dave Longmeyer, to approve the Personnel Report as presented. Motion carried unanimously (5-0).

Director Ken Mischler explained the timeline for the 2016-2017 budget calendar.

On motion by Barbara Herrmann, seconded by Catherine Shallue, the Board unanimously approved (5-0) the availability of \$300,000 in funds from the Manitowoc Board of Education Trust Fund for initial or continuing student loans for 2016.

Director Debby Shimanek presented the Professional Development Plan for 2016-2017, which is an annual requirement of the Elementary and Secondary Act (ESEA). The plan establishes benchmarks for progress and action plans for goal attainment by 2018.

Superintendent Mark Holzman informed the Board that:

1. He has data results from the district staff survey. He will meet with district administration tomorrow and will bring results to the Board's next meeting. He reported that 79% of MPSD employees participated in the survey.
2. Lincoln High School held an orientation last night for grades 8 and 9 students; and
3. January 22 will be one-half staff development, one-half records day, and end of the quarter.

Board President Keith Shaw and Delegate Representative Dave Longmeyer requested feedback from Board members on resolutions that will be voted on during the 2016 Delegate Assembly in Milwaukee. No feedback was given.

Human Resources Director Lori Miron reported on the proposed 2016-17 school calendar. Motion was made by Catherine Shallue, seconded by Barbara Herrmann, to approve the 2016-17 school calendar as presented. Motion passed unanimously (5-0).

Superintendent Mark Holzman discussed the proposed Board Resolution and letters to State Senator and Representatives. Motion was made by Barbara Herrmann and seconded by Catherine Shallue, to approve and send the Board Resolution and letters as presented. Motion passed unanimously (5-0).

On motion by Catherine Shallue, seconded by Barbara Herrmann, motion carried to adjourn the meeting at 8:19 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Keith Shaw
Board President